RETAIL ENERGY CODE

Metering Accreditation

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SCHEDULE 15

Metering Accreditation Schedule

Version: 3.0 Effective Date: 22 September 2025

Domestic Suppliers	Mandatory
Non-Domestic Suppliers	Mandatory
Gas Transporters	N/A
Distribution Network Operators	N/A
DCC	N/A
Approved Meter Installers	Mandatory
Electricity Metering Operatives	Mandatory
Metering Equipment Managers	Mandatory
AMR Service Providers	Voluntary

Change History

Version Number	Implementation Date	Reason for Change
0.5	N/A	Initial draft for December 2020 consultation
0.6	N/A	External Review
0.7	N/A	Consolidated draft
2.0	1 September 2021	Incorporating respondent's comments
2.1	31 January 2022	R0012
2.3	4 November 2022	R0036
2.4	1 April 2023	R0047
2.5	30 June 2023	R0021, R0101
2.6	28 June 2024	R0064
2.7	06 September 2024	R0192
3.0	22 September 2025	R0209

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1 Becoming a Metering Equipment Manager, Electricity Metering Operative, Approved Meter Installer and/or AMR Service Provider

1.1. Organisations wishing to become a Metering Equipment Manager (MEM) shall accede to this Code and become Qualified in accordance with the provisions of the Qualification and Maintenance Schedule. A Metering Equipment Manager may be Qualified to participate in both the gas and electricity markets (as both a Meter Asset Manager and a Meter Operator Agent), or just a single fuel market (as either a Meter Asset Manager or a Meter Operator Agent). A Meter Operator Agent shall be Qualified as an Advanced Meter Operator Agent, and/or a Smart Meter Operator Agent.

1.2. While a Metering Equipment Manager may be Qualified to participate in the gas and/or electricity market, they shall also require accreditation under the Consolidated Metering Code of Practice (CoMCoP) arrangements to demonstrate their competence to undertake the services it wishes to provide and to facilitate the discharge of licensees obligations, as follows:

(a) under Condition 12 of the Gas Supply Licences, each Gas Supplier arranging for the provision of a meter to Domestic Premises must use a Meter Asset Manager (MAM) approved as such for the purposes of the CoMCoP;

(b) under Condition 12 of the Gas Supply Licences, each Gas Supplier must ensure that any gas meter is installed by an Approved Meter Installer (AMI) approved as such for the purposes of the CoMCoP (or, where a gas meter is not so installed, must ensure that it is subsequently inspected by such an AMI); and

(c) under clause 27 of the DCUSA, each Electricity Supplier must ensure that it uses a Meter Operator Agent (MOA) that is party to this Code and compliant with the CoMCoP.

1.3. The CoMCoP also provides for certain activities to be undertaken by AMIs or EMOs. Metering Equipment Managers can either themselves be Accredited as an AMI and/or EMO, or can alternatively contract for services from Accredited AMIs and EMOs.

1.4. Any person wishing to operate as an AMR Service Provider is not obligated to be approved under or to comply with the CoMCoP; nor are Energy Suppliers restricted to using the services of such a person. However, those approved under CoMCoP are considered to demonstrate best industry practice in the provisions of relevant services.

1.5. Persons (or classes or descriptions of persons) previously approved under a recognised predecessor scheme shall be deemed to have been approved in accordance with this REC Schedule, and for so long as the term of any such approval may be unexpired.

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1.6. Each electricity MOA may also apply to become a Safe Isolation Provider, as described in Paragraph 9.

2 REC PAB Rules of Procedure

2.1. The REC PAB shall publish, and may from time to time revise, a Rules of Procedure document setting out, amongst other things, the REC PAB processes in respect of:

(a) the matters set out in this REC Schedule; and,

(b) any appeal of a decision to approve or not approve an applicant under the Metering Scheme.

2.2. The REC PAB and the Code Manager, together with the applicant or the responding party (as the case may be) shall follow the process set out in such Rules of Procedure.

3 Metering Schemes

3.1. RECCo shall publish and may from time to time revise rules of procedure pursuant to which it will:

(a) approve persons (or classes or descriptions of persons) as a Metering Equipment Manager (in respect of gas and/or electricity, and one or more categories of meter installation), as an AMI (in respect of one or more categories of gas meter installation), as an EMO (in respect of one or more categories of electricity meter installation), and/or as an AMR Service Provider, each operating in compliance with the CoMCoP;

(b) audit persons (or classes or descriptions of persons) approved as a Metering Equipment Manager, an AMI, an EMO and/or an AMR Service Provider, to assess their ongoing compliance with the CoMCoP;

(c) suspend or withdraw approval of persons as a Metering Equipment Manager, AMI, EMO and/or AMR Service Provider to assess their ongoing compliance with the CoMCoP;

(d) publish a list of persons (or classes or descriptions of persons) who are from time to time approved (or deemed to be approved) as a Metering Equipment Manager (in respect of gas and/or electricity, and one or more categories of meter installation), as an AMI (in respect of one or more categories of gas meter installation), as an EMO (in respect of one or more categories of electricity meter installation), and/or as an AMR Service Provider.

3.2. The RECCo shall be entitled to delegate any or all of its duties in or pursuant to this

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REC Schedule to one or more third parties, including:

(a) the Code Manager; or,

(b) a Metering Scheme Auditor.

3.3. Nothing in this Schedule shall preclude the Code Manager from undertaking any of the activities attributed to a Metering Scheme Auditor.

4 Metering Codes of Practice

4.1. The RECCo shall maintain and, from time to time, publish a CoMCoP with which Metering Equipment Managers, AMIs, EMOs and AMR Service Providers must comply with in order to maintain their approval.

4.2. The CoMCoP shall for each of the categories of approval define the specific requirements and duties expected of Metering Equipment Managers, EMOs, AMIs and/or AMR Service Providers in delivering services to Energy Suppliers.

4.3. Matters pertaining to commercial (for example, payment) relationships between Energy Suppliers and their Metering Equipment Manager, AMIs, EMOs and/or AMR Service Providers shall form no part of the CoMCoP.

5 Metering Scheme Auditor

5.1. RECCo shall procure one or more Metering Scheme Auditor(s) to assess each applicant's ability to undertake the activities governed by the CoMCoP to the required levels of competence to be approved, or (as the case may be) to maintain approval for the purpose of the Metering Scheme.

5.2. The Metering Scheme Auditor shall:

(a) apply a robust and non-discriminatory management, quality and administrative system;

(b) ensure it has the technical ability to assess the competence of prospective and existing Metering Equipment Managers, AMIs, EMOs and AMR Service Providers, including assessors and inspectors that it employs, to deliver compliance with the requirements of the CoMCoP;

(c) ensure that it has in place robust systems for identifying and avoiding or managing conflicts of interest between its commercial interests (or those of any sponsoring or parent organisations) and its role under the CoMCoP;

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(d) promote the development and growth of the Metering Scheme to potential applicants and its use to Consumers;

(e) assess the technical competence of Metering Equipment Manager, AMIs, EMOs and AMR Service Providers (and applicants) against agreed minimum competence requirements set out in the CoMCoP;

(f) assess whether Metering Equipment Managers, AMIs, EMOs and AMR Service Providers competencies are kept up to date, for example as a result of changes to the CoMCoP and/or relevant technical standards;

(g) provide ongoing technical help and advice to Metering Equipment Managers, AMIs, EMOs and AMR Service Providers as required by RECCo, provided such help/advice does not cause any conflicts of interest with the approval and auditing activities of the Metering Scheme Auditor;

(h) undertake (as required by RECCo) surveillance of the work of Metering Equipment Managers, AMIs, EMOs and AMR Service Providers, including carrying out periodic random assessments of a representative sample of work, during or after completion, to check compliance with the CoMCoP;

(i) set or approve remedial plans to be followed by Metering Equipment Managers, AMIs, EMOs and/or AMR Service Providers where instances of non-compliance are identified, and audit compliance with those remedial plans;

(j) make recommendations to the REC PAB concerning suspension or withdrawal of approval for dealing with non-compliance with the CoMCoP;

(k) make available (as required by RECCo) to interested Parties the names of former Metering Equipment Managers, AMIs, EMOs and/or AMR Service Providers whose approval has been withdrawn under the Metering Scheme and the reason for such withdrawal;

(l) apply a robust and published process for handling complaints; and

(m) provide the information RECCo requires in order to carry out its and REC PAB's oversight functions, both on a regular basis or ad hoc basis as required.

6 Approval

6.1. Any applicant wishing to be approved under the Metering Scheme may apply using a form made available via the REC Portal, specifying amongst other things the categories of activity for which they seek approval.

6.2. Upon receipt of a completed application, the Code Manager shall:

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(a) instruct the Metering Scheme Auditor to assess whether the applicant should be approved by determining whether the applicant can demonstrate that it is capable of complying with the CoMCoP on an ongoing basis; and

(b) in the case of a new application to be approved as an MOA and/or an EMO under the CoMCoP, consider whether the applicant has provided sufficient information to enable it to issue a provisional approval, pending completion of a site visit.

6.3. The Metering Scheme Auditor shall as soon as practicable carry out at least one site visit and shall notify the applicant of the timing and date of such site visit, provided that (prior to doing so) the Metering Scheme Auditor will take reasonable steps to agree the timing and date of any site visit with the applicant.

6.4. The applicant must respond to reasonable requests for information by the Metering Scheme Auditor, allow the Metering Scheme Auditor reasonable access to premises and facilities, and provide the Metering Scheme Auditor with reasonable co-operation. Failure of the applicant to offer such reasonable access or to provide such information as the Metering Scheme Auditor may result in the removal of any extant approval as may exist, including of any provisional approval granted by the Code Manager under this Paragraph 6.

6.5. Within 10 Working Days of the completion of the assessment (which may be extended upon agreement of the applicant and the Metering Scheme Auditor to the extent required to address any minor issues that may have been identified during the site visit), the Metering Scheme Auditor shall provide an initial assessment report to the applicant and the Code Manager, detailing whether the applicant has demonstrated that it is capable of complying with all applicable requirements in the CoMCoP on an ongoing basis.

6.6. The initial assessment report shall state whether or not the Metering Scheme Auditor proposes to approve the applicant for each of the specified categories of service for which they seek approval, and shall set out the reasons for that assessment or assessments.

6.7. The applicant shall have 10 Working Days to provide any comments or responses to the Metering Scheme Auditor in relation to the initial assessment report. The applicant's response may include a request for a further site visit to the extent the applicant considers this may demonstrate that they have adequately addressed any issues contained in the initial assessment report which may prevent their approval under one or more of the categories for which such approval is sought.

6.8. Upon expiry of the applicant's 10 Working Days to respond, or as the case may be within 10 Working Days of any further site visit that the applicant may have requested, the Metering Scheme Auditor shall provide an updated and final version of the report to the applicant and the Code Manager. This assessment report shall state whether

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the Metering Scheme Auditor approves the applicant being approved under one or more of the specified categories for which they sought approval, the Metering Scheme Auditor's reasons for that assessment or assessments, and the extent to which they may have changed from the initial assessment report as a result of the applicant's comments, the findings of any further site visit, or such other factors as the Metering Scheme Auditor may consider to be relevant.

6.9. Within 15 Working Days of receipt of the final assessment report, the applicant may appeal any decision not to approve the application, whether in whole or part, to the REC PAB. Such an appeal shall be made by giving written notice to the Code Manager stating the grounds of the appeal.

6.10. On appeal, the REC PAB may:

(a) in accordance with its own Rules of Procedure, make any decision which the Metering Scheme Auditor was entitled to make in accordance with this REC Schedule; or

(b) issue a provisional approval pending the outcome of any change to the CoMCoP, which the REC PAB considers to be appropriate in light of the Metering Scheme Auditor's report(s) and/or other factors, and which would have allowed the applicant to be approved had it been in effect at the time of the application.

7 Audit

7.1. Where a Metering Equipment Manager, AMI, EMO, or AMR Service Provider has been approved in accordance with the Metering Scheme, the Metering Scheme Auditor shall schedule periodic audits in order to ensure their continued compliance with all of the applicable requirements of the Metering Scheme.

7.2. The schedule of periodic audits shall be carried out in accordance with a proportionate and risk-based approach to be determined by the REC PAB, in consultation with the Metering Expert Group or such other Subject Matter Experts as considered appropriate.

7.3. The Metering Scheme Auditor shall audit each Metering Equipment Manager's, AMI's and EMO's compliance by means of:

(a) at least one field visit during which the Metering Scheme Auditor observes work in progress and reviews completed work to assess compliance with the CoMCoP and the metering company's own policies and procedures; and/or

(b) a paper-based desktop audit to determine whether the metering company's policies and procedures are compliant with all applicable requirements of the CoMCoP.

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7.4. The Metering Scheme Auditor will notify the approved person of the schedule of target audit dates within a month of their initial approval under the Metering Scheme, and subsequently during the first month of the calendar year.

7.5. The Metering Scheme Auditor and the approved person shall each use reasonable endeavours to ensure that any audits are carried out within one month of the target audit date.

7.6. Repeated failure of the Metering Equipment Manager / AMI / EMO / AMR Service Provider to agree, or to subsequently fulfil any audit may be notified to the REC PAB.

7.7. Upon agreeing to a target audit date, the Metering Equipment Manager / AMI / EMO / AMR Service Provider shall provide the Metering Scheme Auditor with the details of a single point of contact, being an engineer, manager or such other suitably qualified person with the necessary authority to represent the approved person on all matters relating to the audit.

7.8. Where the Meter Scheme Auditor has carried out an audit, it shall use reasonable endeavours to arrange an informal discussion of its preliminary audit findings with the relevant point of contact, prior to completing its initial audit report.

7.9. Within 10 Working Days of the audit being completed the Metering Scheme Auditor shall provide the Metering Equipment Manager, AMI, EMO or AMR Service Provider and the Code Manager with an initial audit report, to include:

(a) details of any non-compliance which the Metering Scheme Auditor considers has taken place;

(b) details of any non-compliance which the Metering Scheme Auditor considers to be ongoing;

(c) details of any remedial action which the Metering Scheme Auditor requires the Metering Equipment Manager, AMI, EMO or AMR Service Provider to take and a required time period in which remedial action should be taken;

(d) whether the Metering Scheme Auditor considers any past or ongoing non-compliance sufficiently serious to warrant a recommendation to the REC PAB that approval should be suspended or withdrawn (on the basis that the Metering Equipment Manager, AMI, EMO or AMR Service Provider has not demonstrated that it is capable of complying and will comply with the CoMCoP on an ongoing basis); and

(e) details of any observations which the Metering Scheme Auditor has, which relate to areas where the Metering Equipment Manager, AMI, EMO or AMR Service Provider could make improvements to ensure that its compliance is in accordance

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with best practice and areas where further audit is required on a future audit (in particular where the Metering Scheme Auditor considers that there is a risk of non-compliance or future non-compliance).

7.10. The Metering Equipment Manager, AMI, EMO or AMR Service Provider shall have 10 Working Days from receipt of the initial audit report to provide any comments or responses to the Metering Scheme Auditor.

7.11. Within 20 Working Days if the initial audit report being issued, the Metering Scheme Auditor shall provide the Code Manager with a final version of the audit report, to include:

(a) confirmation that the Metering Equipment Manager, AMI, EMO or AMR Service Provider has satisfied the requirements of the audit, or as the case may be that they have failed to satisfy those requirements and the Metering Scheme Auditors recommended next steps;

(b) the reasons for that assessment or assessments;

(c) any comments or responses received from the Metering Equipment Manager, AMI, EMO or AMR Service Provider; and

(d) the extent to which any comments or responses received from the Metering Equipment Manager, AMI, EMO or AMR Service Provider have altered the assessment of the Metering Scheme Auditor or its recommended next steps.

7.12. On receipt of a final audit report which contains a recommendation for suspension or withdrawal of approval, the Code Manager shall forward the report to the REC PAB for a determination in respect of such recommendation.

7.13. Within 15 Working Days of receipt of the final audit report, the Metering Equipment Manager, AMI, EMO or AMR Service Provider may appeal any decision not to approve the application, whether in whole or part, to the REC PAB. Such an appeal shall be made by giving written notice to the Code Manager stating the grounds of the appeal.

7.14. On appeal, the REC PAB may:

(a) in accordance with its own Rules of Procedure, make any decision which the Metering Scheme Auditor was entitled to make in accordance with this Schedule; and/or,

(b) issue a derogation specific to the requirement of the CoMCoP with which the Metering Scheme Auditor did not reasonably consider the Metering Equipment Manager, AMI, EMO or AMR Service Provider, or such categories of party

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generally, to be fully compliant, pending:

(i) completion of any remedial plan to which the REC PAB and Metering Equipment Manager, AMI, EMO or AMR Service Provider may agree; or

(ii) a review of that requirement and if appropriate resolution of a Change Proposal to address that issue.

8 Suspension or Withdrawal of Approval

8.1. Where the Metering Scheme Auditor recommends in a final audit report that a Metering Equipment Manager / AMI / EMO / AMR Service Provider should have its approval (or approval in respect of gas or electricity or one or more categories of meter installation) suspended or withdrawn, then the REC PAB shall determine whether or not the Metering Equipment Manager / AMI / EMO / AMR Service Provider shall have its approval suspended or withdrawn under the Metering Scheme.

8.2. The REC PAB shall make its decision concerning suspension or withdrawal of approval on the basis of whether or not the Metering Equipment Manager / AMI / EMO / AMR Service Provider has demonstrated that it is capable of complying and will comply with the CoMCoP on an ongoing basis, and in accordance with REC PAB's own Rules of Procedure.

8.3. RECCo may also determine that a Metering Equipment Manager / AMI / EMO/ AMR Service Provider is to have its approval suspended or withdrawn where they are bankrupt, or insolvent or (except for AMR Service Providers, as they are not Parties) is otherwise subject to an Event of Default.

8.4. No decision to suspend or withdraw a Metering Equipment Manager's / AMI's / EMO's / AMR Service Provider's approval under the Metering Scheme may be made by the REC PAB or RECCo without first inviting the Metering Equipment Manager / AMI / EMO / AMR Service Provider to provide written representations in respect of the matter.

8.5. Each decision to suspend or withdraw a Metering Equipment Manager's / AMI's / EMO's / AMR Service Provider's approval shall specify the date from which such suspension or withdrawal is to have effect (being not less than 15 Working Days after the date of the decision), the extent of the suspension or withdrawal, and the reasons for the decision.

8.6. A Metering Equipment Manager's / AMI's / EMO's approval may be suspended or withdrawn in whole or part (including by reference to gas and / or electricity and particular types of meter installations).

8.7. Nothing in this REC Schedule shall prevent any person or organisation that has been

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subject to a withdrawal of approval from re-applying to be approved under the Metering Scheme, at which point that will be treated as a new applicant. However, should that application be successful, the REC PAB will take into account any previous compliance issues, the withdrawal of approval and the reasons for that decision when determining any risk-based approach to the subsequent periodic audits of that person or organisation.

9 Safe Isolation Providers (Electricity Only)

9.1. Each MOA may apply to the Code Manager to become a Safe Isolation Provider.

9.2. In order to be accepted as a Safe Isolation Provider, the MOA must

(a) be (and remain) a Qualified MOA;

(b) be (and remain) Accredited as a MOA under the CoMCoP; and

(c) be (and remain) a party to the Distribution Connection and Use of System Agreement.

9.3. If a MOA applies to the Code Manager under this paragraph 9 and meets the requirements of paragraph 9.2, then the Code Manager shall:

(a) accept the MOA as a Safe Isolation Provider; and

(b) notify the MOA of the Code Manager's decision.

9.4. If a MOA applies to the Code Manager under this paragraph 9 and does not meet the requirements of paragraph 9.2, then the Code Manager shall:

(a) not accept the MOA as a Safe Isolation Provider; and

(b) notify the MOA of the Code Manager's decision.

9.5. If a Safe Isolation Provider ceases to meet the requirements of paragraph 9.2, then the Code Manager shall cancel the MOA's acceptance as a Safe Isolation Provider, so that it is no longer recognised as a Safe Isolation Provider.

9.6. The Code Manager shall also suspend or cancel or reinstate a MOA's acceptance as a Safe Isolation Provider where directed to do so by the REC PAB.

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